

Shipping instructions for repairs performed at Polysoude Nantes (For goods coming from outside European Union)

To whom it may concern,

Please follow carefully these instructions when returning goods for repair to Polysoude Nantes France. Please note that a correct shipping invoice is the only way we can clear customs, repair and return your goods promptly without occurring additional expenses.

Please also note that, if any, costs resulting of non-following these instructions (avoidable customs duties e.g.) will be charged to you.

1. Prior information

Please inform us before the shipment by sending us your draft of shipping documents + the "return of equipment sheet" (<https://www.polysoude.com/services-rentals-spare-parts/maintenance-calibration-repair-services/>) and the expected used carrier. **Don't ship any goods before getting our approval!**

2. HS Code

On all your shipping documents, please specify the correct HS (Harmonized System) code for customs, i.e.:

- either 85153100 for all Polysoude machines
- or 85159080 if you send only some parts of a machine

3. Customs value of the goods

We thank you to comply with our given minimum customs values policy explained here below. The customs value of your goods must be calculated as follows:

$$C = P \times (1 - L)^A$$

with:

C = Customs Value

P = Value invoiced on the original sales invoice (= purchase price of the equipment)

A = Age of the equipment (refer to serial number; the first 2 digits define the manufacturing year)

L = Annual loss percentage:

- for a PC power source: 8%/year
- for any other goods: 15%/year

Example:

A welding head with SN 14147278 (i.e. it was produced in 2014) sold in 2014 to 15 000 EUR will have a customs value in 2016 (so 2 years later) of: $15000 \times (1-15\%)^2 = 10\,838$ EUR.

4. Choice of shipping mode (defining the customs systems which will be used)

a. If your goods have a low customs value (under 10 000 EUR) and a small package:

We will proceed with a definitive im- and exportation.

Please use your preferred courier (TNT, UPS, FEDEX....) and send the goods on a freight-prepaid basis.

b. If your goods have a big package or a big customs value (10 000 EUR and above):

No courier (like TNT, UPS, FEDEX....) can be used in this case!

Please use a forwarder like BOLLORE LOGISTICS.

Inform your forwarder that the airport of destination must be Nantes/NTE (not Paris).

For big values (10 000 EUR and above), we will proceed with temporary importation (so called "inward processing" for repair purposes).

In case of temporary importation your shipping documents must include the following:

1. Product origin
2. Incoterms: DDP (VAT excluded) Polysoude Nantes
3. Value for customs only (see above "Customs value of the goods")
4. Serial Number of the goods
5. "Return of equipment sheet" (see page 3).
6. Address for customs clearance and for MAWB (Master Airway Bill):
POLYSOUDE S.A.S. C/O BOLLORÉ LOGISTICS
NANTES International airport FRANCE
ZAC D2A – 4-6 rue Santos Dumont – CS 70030
F-44860 Saint-Aignan de Grandlieu – France
Tel: +33 2 40 68 69 00 - Fax: +33 2 40 68 69 48

5. Packaging

As possible please return the goods in the original packaging or to the same high standard. The goods are to be packed in packaging suitable for long distance AIR/ROAD/RAIL/SEA transportation as well to a change in climate and with resistance to rough handling, moisture, rain, corrosion and shocks. The Shipper shall be liable for any damage or loss of the commodity and for any expenses incurred due to the account of improper packing and also for any rust due to inadequate or improper protection measures used by the Shipper. The Shipper shall also be liable for all relevant expenses incurred if the goods are not packed properly

6. Shipping marks:

On all documents and cartons please note "RETURN FOR REPAIR"

7. Address for shipment

Use following address for any returns:

Consignee:

POLYSOUDE S.A.S.
FAO After Sales Service
2, rue Paul Beaupère,
44300 Nantes, France
Tel: +33 2 40 68 11 14 - Fax: +33 2 40 68 5702

For any question please refer to:

Polysoude After Sales Service
Tel: +33 2 40 68 11 14 - Fax: +33 2 40 68 5702
services@polysoude.com

Thank you!